

# SIDDHARTH SERVICES, INC.

*In pursuit of overall well being*

## Annual Physical Checklist

### **Always:**

- Schedule within 13 month.
- Set up reminder for 6 months.
- Schedule blood work.
- Be on time.

### **Prior to the appointment:**

- Complete Annual Health Screen Form.
- Prepare a list of medication which needs to be renewed.
- Prepare the dietary or environmental restriction letter for sign off.
- Prepare a list of questions/concerns which need to be discussed or referral requested.
- Prepare client for appointment.

### **During the appointment:**

- Use the SSI Annual Physical Form.
- Review HRST Data Tracker Form & Annual Health Screen Form w/PCP.
- Renew Rx (Routine & PRN) and review Rx for accuracy.
- Review referral sheet.
- Support the client to actively participate

### **After the appointment:**

- Request for the Dr. Visit Summary form & lab result.
- Schedule next year's annual physical appointment. \_\_\_\_\_
- Communicate with the team about the visit (Scan and Summarize).
- Follow up with recommendation & referrals.